

Minutes of the Meeting of St. Paul's Congregational Board, December 8, 2015

Present: Derrick Grant (Chair), Kelly Simpson, Ron Naugler, Julian Walker, Frank Morrison, Rev. Richard Bowley, Ann Krause (Secretary) **Regrets:** Jack Simpson

- Derrick called the meeting to order; the draft agenda was distributed electronically in advance of the meeting.
- Rev. Bowley opened the meeting with a prayer.
- The revised draft agenda was adopted. (Frank, Kelly)
- The minutes of the November 10th meeting were approved. (Ron, Frank)

Business arising from the minutes:

- a) It was agreed that the Nomination Committee would consist of the following: Chair of the Board, Chair of the Trustees and the Chair of the Ministry and Personnel Committee. Furthermore, it was agreed that the Chair of these committees could designate a representative from their committee for the nominating role. Also, it was agreed that the Nomination Committee would oversee the process of filling vacancies on the Board, Trustees and the Ministry and Personnel Committees. The Board emphasized the importance of involving different people to fill these vacancies.
- b) Derrick received a message from Jane Blakely, Chair of the Joint Needs Assessment Committee, that there were no outstanding financial or other items to be resolved from the JNAC process.
- c) Quorum at the Board meetings was reviewed. It was agreed that quorum would be met if 50% + 1 members were present. (Kelly, Julian)

Committee Reports:

- **The Worship Committee** has been planning special services including Advent and Christmas services, Communion and Christmas Eve Services. Discussion continues regarding safety in the balcony, particularly for those picking up the offering and those serving communion. Several members of the Worship Committee volunteered at the Annual Advent Carol Service; the event went off very smoothly thanks to the expert work of these volunteers. It was also noted that the weekly ad in the Daily Gleaner would be eliminated; special services would be advertised individually. The United Church of Canada lists St. Paul's in their advertisements; the above decision would eliminate duplication.

- **Trustees** have been meeting regularly (roughly every 2 months) to complete the work of this committee.
- **Property Committee** news was shared with the report by Greg Morton on Sunday, Dec. 6th during the Moment for Community.
- **Stewardship and Outreach Committee** will manage the oversight of the Pantry, the Inter-church Refugee Council and the Partnership Committees. The Christmas Letter will be distributed on Dec. 17th.
- **The UCW** made \$4000 at their Fall Luncheon and Bazaar. Members volunteered at the Advent Carol Reception and the Christmas Pot Luck Dinner. They prepare gifts for shut-ins; help with the preparations for the arrival of refugees, etc. A casserole sale is planned for January.
- **M & P Committee** have been reviewing the changes in Salary Procedures for United Church Ministers; Rev. Bowley will be on the new salary procedures effective January 1, 2016.
- **The Finance Committee** has been preparing the year-end report to be sent on to Daye Kelly by the end of December. We are running under budget but hope that things can be improved through generous offering during the month of December. Expenses are being reviewed and a new budget for 2016 is being prepared. The trust funds, foundation account and the housing account have been reviewed by Ron Naugler and Greg Morton.
- **The Christian Education Committee** has been attempting to get more people to help out with the Sunday School. We need more people to get involved with this committee to assist with this most important ministry. Julie Heslop and Rev. Bowley have met and are planning a Sunday School Workshop for early January 2016. As we get additional Ministry Personnel, Rev. Bowley plans to attend Sunday School once per month.
- **The Facilitation Committee** will need to update volunteer lists as soon as possible.

Baptism/Wedding Requests----no new requests at this time

New Member Approval--- The following individuals have joined St. Paul's United Church: Allison Gorill, Alma Bidlake, Julie Heslop, Chris Walker, Debbie West, and Clare MacIntyre. A motion to approve these new members was carried. (Ron, Frank).

The Joint Search Committee (JSC) met with the Candidate for Ministry and is awaiting the decision of the Presbytery regarding the candidate's placement for 2 years. The JSC were very impressed with this candidate who they believe would be a good fit for our church.

A New Vision for St. Paul's was discussed and following the discussion it was agreed that the Board would begin discussions in January. The Board considers the visioning exercise to be very important for our church and agreed to label 2016 as the Visioning Year for St. Paul's. Following some discussion at the Board level, we will ask our committees to discuss a Vision for St. Paul's.

The Annual Meeting will be held on **Sunday, February 21st**, provided this date is convenient for Daye Kelly. (Ron, Frank)

It was moved to submit Bob Miller's name as a candidate for **Licensed Lay Worship Leadership** (Kelly, Julian).

The Board will provide the **Moment for Community** on Sunday, Dec.20th.

The meeting adjourned at 8:55 pm (Frank)

Respectfully submitted,
Ann Krause (Secretary)