

# ANNUAL REPORT 2022

ST. PAUL'S UNITED CHURCH



224 York St., Fredericton  
New Brunswick E3P 3P1  
[www.stpaulsunityed.ca](http://www.stpaulsunityed.ca)

Tel. 506.458.1183

[Stpaulsoffice224@gmail.com](mailto:Stpaulsoffice224@gmail.com)

---

# TABLE OF CONTENTS

REMEMBERING THOSE WE LOST _____	3
A MESSAGE FROM REV. MICHELLE _____	4
2021 ANNUAL MEETING MINUTES _____	6
MEET THE TEAM _____	10
Church Staff _____	10
Board & Committee Chairs _____	10
TREASURER'S REPORT _____	11
A PICTURE OF OUR CONTRIBUTIONS _____	12
CONGREGATIONAL BOARD REPORT _____	13
COMMITTEE REPORTS _____	14
St. Paul's Trustees _____	14
Music Ministry _____	19
Ministry & Personnel _____	20
Worship _____	21
190 <sup>th</sup> Anniversary _____	22
Christian Education _____	24
Community Outreach _____	25
The Pantry _____	25
Brown Bag Lunch Program _____	25
United Church Women (UCW) _____	27
2022 Financial Report _____	28
FSLDW Regional Council _____	29
3 <sup>rd</sup> & 7 <sup>th</sup> Fredericton Beavers, Cubs, Scouts and Venturers _____	30

## REMEMBERING THOSE WE LOST

*Then I heard a voice from heaven say, "Write this: Blessed are the dead who die in the Lord from now on." "Yes," says the Spirit, "they will rest from their labor, for their deeds will follow them."*

*~ Revelation 14:13*

William Allison Winton ~ January 10, 2022

Stanley Frank Trzop ~ March 23, 2022

Lenore Grace McLeod Barnett ~ March 31, 2022

Glendon "Spud" Crozier ~ April 7, 2022

Dorothy Joan Dauphinee ~ May 21, 2022

Thelma Demmings ~ May 25, 2022

Dr. Lee Edward Stickles ~ July 27, 2022

Sandra Elizabeth Cammack ~ July 30, 2022

Anna Marie Dougherty ~ August 16, 2022

Herbert George Walsh ~ August 23, 2022

Carolyn Ethel McLean McMullen ~ August 27, 2022

Lee Wentworth Flieger ~ September 25, 2022

Vernon Glendenning Green ~ December 24, 2022



## A MESSAGE FROM REV. MICHELLE

*“But by the grace God has given me, I laid a foundation as a wise builder, and someone else is building on it. But each one should build with care”. ~ 1 Corinthians 3:10*

These words from Paul struck me this year as we intentionally started re-establishing our congregation after the upheaval of COVID-19. Before the quote above, Paul told the people of Corinth that they were co-workers of God. In many ways, we are both the building being built and the labourours. The question as we build back on the foundation of faith that stretched 190 years in this place, is how are we going to build?

This question has been on my mind, it was a question the board wrestled with each month as we reviewed the COVID-19 protocols that were in place. Ultimately, discussions lead to a cautious and measured way forward, taking seriously the responsibility to care for our brothers and sisters. The backpack tags and wallet cards this year sought to keep some of the foundational building blocks in the front of everyone’s mind as they boldly proclaimed “Be Loved, Be Kind, Be You”

First, we were invited to receive God’s love, remembering that we are God’s beloved community. Our faith community has expressed this truth by joining faithfully to offer thanks and praise to God for the ways we have been held in God’s grace and mercy. Through bible study, I sought to help people experience this truth about God’s loving presence in their lives as we connected the biblical story to today in a more intimate setting. As your minister, I have the privilege of coming beside you in times of stress, challenge, and illness to pray with you reminding you that as God’s beloved you are not alone! Countless prayers have been raised to God with and for you and our congregation in the past year.

Growing out of the love God has shown us, we were then able to take up the second charge, to Be Kind. Kindness goes beyond just being nice. Kindness includes friendliness. It is also generosity, consideration, concern, justice, and mercy. It is all the ways that we share and extend God’s love into the world. Please check out the Pantry and Brown Bag Program reports to see how far our care reached. Beyond our formal programs, we also engaged in opportunities that arose, such as opening our doors during the heat of the summer and offering a cooling center in partnership with the John Howard society. In 2022, I ended my role as chair of the Fredericton Council for Ministry on Campus. As a congregation, we still contribute to campus ministry that supports the 13000 students and staff at UNB and campuses beyond. As you read the pages of this report you will see countless other ways we lived out the call to Be Kind.

Finally, there was the call to Be You. To embrace and celebrate the gift that you are to the world and this congregation. God has gifted you with skills and gifts and calls you to share them with the world. I was moved by those who offered themselves in service this past year. It was wonderful to see some stepping forward for the first time in this congregation and others after a very long break. Many of you also decided to continue on committees you had faithfully been serving. Thank you to everyone who served so generously, offering your time, talent, and treasure to St. Paul's! Truly without your engagement and your sharing of yourself we would not exist as a congregation.

This year we also saw movement on two major initiatives that were just getting started at our last annual meeting. Over the past year, the Downtown United Project representatives came together with their counterparts from Wilmot to form an inter-church committee. The group worked hard to develop group norms and a shared understanding of the project. Significant attention was spent on engaging a consultant and developing a work plan and scope. In 2023, expect to see the fruits of this labour. The Board, Trustees, and Property were involved in meeting with Kindred Works representatives and have had extensive conversations about the prospects of working with them on property development. At the end of 2022, we were ready to enter into a more formal agreement to explore concrete options for our property. These two projects have involved many hours of work and dedication.

Along with these special projects, regular worship planning, congregational engagement, and pastoral emergencies in 2022, I officiated at two weddings and presided at twelve funerals. I extend a big thank you to everyone who stepped in to help in October when my family and I caught COVID. Thank you also for the expressions of care received, the phone calls offering help, the meal left at our door, and the cards wishing me a speedy return to health.

This year we took steps to rebuild in the face of COVID. We also began deep conversations about how the world today and the church will not return to what it was in the past. As we celebrated 190 years of history, God called us to look forward as well. The honest looking at what is working, what no longer serves us, and what is needed is the work passed on to us for the coming year. In the meantime, let us celebrate where and how we have responded to God's call this past year and give thanks to God for the life and work of this community of faith!

Yours in Christ.  
Rev. Michelle



# 2021 ANNUAL MEETING MINUTES

St. Paul's United Church

Annual General Meeting

February 27, 2022, 1:00 p.m. - In Person and Zoom

Board members present: Jane Blakely, Rev. Michelle, Jen Petryshen, Ann LeBlanc, Ron Naugler, Roger Miller, Donna Chauvin, Tammy Coughlan

Absent: Janis Violette, Ron Yateman

1. Called to order at 1:04
2. Rev. Michelle (prayer)
3. Nomination of the secretary
  - As of now, there are no official candidates for roles of Secretary or chair
  - Jen will be secretary for the meeting today, and by the time we meet again in March, the secretary can be sorted and appointed at that meeting.
  - MOTION: Nominate Jen Petryshen to serve as secretary for this meeting (Kelly Simpson/Alanna Palmer) - Motion carried.
4. Extension of Vote to Adherents - Jane explained
5. Approval of Agenda
6. MOTION - to Adjourn at 2:30 Motion by Anne Krause/Donna Chauvin - Carried
7. 2021 Memoriam - Jane read list
8. Approval of 2020 Annual Meeting Minutes - MOTION - Donna Chauvin/Barbara Cull-Wilby - Carried
9. Presentation of 2021 Annual Report - Thank you to Meghan for all the work she put into the annual report.
10. Correspondence - none
11. New Business
  - a. Presentation of downtown United Project
    - i. Project discussed at a workshop recently
    - ii. Jane read through the Background document.
    - iii. MOTION:  
Moved by Erin Hayes and Seconded by Ron Naugler  
That the Congregation of St. Paul's United Church approves the motion; appoints the following three representatives to the Downtown United Project:  
Derrick Grant  
Mel McGuigan  
Ralph Simpson



---

Along with Rev. Michelle Armstrong;

And further, for greater clarity, authorizes and instructs these representatives as set out in this resolution.

MOTION CARRIED

- b. 190<sup>th</sup> Anniversary Celebrations and projects (Ron Naugler) - Ron introduced the topic, and there will be an opportunity for further discussion later. He is suggesting that, instead of having 2-3 days in the fall as anniversary, we celebrate it all year. It could be announced in church and in the newspaper to let the community know that we are alive and well. Ron would like to have a committee of probably no more than 6 to publicize the celebration.

## 12. Nominations

### a. Board:

- i. Not returning - Donna, Janis, Ron, Ann, Jane, Jen
- ii. Returning - Roger, Tammy, Ron Y. - returning
- iii. Nominations - Barbara Cull-Wilby, Debbie Allison, Blaine Irving, Erin Hayes
  - Moved by Ann LeBlanc/Barbara Cull-Wilby - motion carried
  - There will be a further motion at the March 27 meeting to nominate the Chair and Secretary
- iv. Roger Miller - MOTION - To create a new, permanent, voting position on the board as past chair (Roger Miller/Donna Chauvin), which Jane has agreed to do

### Discussion of Roger's Motion:

- Alana Palmer - why would we want that position to be voting and not just an advisory role?
  - Roger - if knowledge and experience is valuable then why not let them vote?
  - Donna - should the length of the term be until there is a new Chair? Discussion on that
  - Alanna proposes amendment to the Motion: That there be a new ex officio position of past chair, to last for a period of one year and that it be non-voting (Roger accepts as friendly amendment/Donna as well); Donna makes the point that, after that first year, there may not be a new past-chair, because the chair may not change.
  - Motion - (2 nays) PASSED on division
- b. Finance Committee - hoped that one member of this committee will serve as Treasurer
- i. We do have nominations for this committee - Mel McGuigan, Ron Naugler, Alanna Palmer (moved/seconded by Debbie Allison/Carole Peacock)
  - ii. Hope is that they will come back at the next weekend with someone agreeing to be the Treasurer
  - iii. Motion carried
- c. Trustees - Mel McGuigan

- i. Motion carried (moved/seconded by Alanna Palmer/Bill Patterson)
- d. Heritage and Resources (Stewardship) - very important committee (has been Jen and Kelly)
  - i. Something to discuss at part two of the AGM
  - ii. Lots of support from the broader United Church and the region
- e. No nominations for (called for):
  - i. Property - none
  - ii. Christian Education - none
- f. Regional representatives
  - i. Ron Naugler - will continue as a representative
  - ii. Need two reps - none coming forward - will revisit this at the March 27 meeting
  - iii. Alanna - Before the next meeting, can we send out a list of who is on what committee? Yes.
- g. Worship Committee
  - i. Roger puts forward Debbie West (she's joined). Don't need to vote on that.
- h. Treasurer
- This year we had the biggest change ever in the financial management of the church - changing the system (both the information and the set-up had to be reviewed). The expectation is that year end will be much easier in the future - we should be able to pull all the necessary information entirely out of the system. Thank you to Jane for acting as an HR consultant, Meghan, Dixie, Alex. We had 3 church managers during the year, and that wasn't a lot of fun. Daye Kelly is reviewing the books, and we'll have those results in a couple of weeks.
- Should have a successful 2021, financially.
- Meghan and Ron have prepared a 2022 draft budget
- New things:
  - One of the stained-glass windows is cracked.
  - The roof issues
  - Hopefully we will see a reduction in the insurance premium
- Hoping to have an updated budget for next meeting.
- We want to see the final Daye Kelly figures before finalizing the budget.
- Ron will stay on with the finance committee for a little while to help them out.

#### Questions?

- Mel McGuigan - It would be helpful to have the financial documents available to the new finance committee before the next meeting (at least a week) so they can be ready.
- Will streamlining of the bookkeeping save money overall? Maybe...Some ongoing costs in the maintenance of the bookkeeping system



---

We say a big thank you to Ron for all the work he did on getting switched over to the financial management system. Thank you as well to Meghan who has bookkeeping background and experience running a non-profit.

MOTION - to empower the board - Anne Krause/Kelly Simpson - Motion carried

2:05 - Jane moves that we adjourn until the March 27<sup>th</sup> meeting to finish the business of the annual meeting (and financial pieces are ready to go).

Prayer - Rev. Michelle

---

St. Paul's United Church  
2021 Annual Meeting Minutes - Continuation  
Annual Meeting March 27, 2022 (In Person and via Zoom) 12pm -2pm

Business Meeting

1. Welcome and Constitution of Meeting - 12:00-12:03
2. Opening Prayers 12:03-12:06
3. Nomination of Secretary 12:06-12:08
  - Motion to make Erin Hayes Secretary of the meeting, by consensus motion carried.
4. Extension of Vote to Adherents 12:08-12:15
  - Motion to extend vote to adherents, by consensus, motion carried.
5. Approval of Agenda 12:15-12:18
  - Motion to approve the agenda, by consensus motion carried.
6. Motion for Time of Adjournment 12:18-12:21
  - Motion to approve the Time of Adjournment, by consensus motion carried.
7. Nominations 12:21-12:45
  - Board - Nominee:
  - Treasurer - Nominee: Alanna Palmer
  - Worship - Nominees: Rob Burton
  - Property - Nominees:
  - Regional Representatives - Nominees: Ron Naugler
  - Heritage and Resources - Nominee: Ron Naugler
  - Christian Education - Nominee: Barbara Cull-Wilby
  - Motion to accept nominations as presented, by consensus motion carried.
8. Designation of Signing Authorities - Alanna Palmer, Mel McGuigan, Cathy Davis, Board Chair
  - Motion to accept the proposed Signing Authorities as presented, motion carried.

9. New Chair Presides Over Meeting, Secretary becomes Minute Taker
  - Motion to accept Barbara Cull-Wilby as Chair, by consensus motion carried.
10. Presentation of Financial Statements - Jill Stairs
  - Jill provided a detailed explanation of the financial statements from 2021 and answered questions from the audience.
11. Presentation of 2022 Annual Budget - Alanna Palmer
  - Alanna provided a detailed explanation of the 2022 Annual Budget and answered questions from the audience.
12. Financial Review - Appointment of Daye Kelly for 2022 Review - Alanna Palmer
  - Motion to Appoint Daye Kelly to provide auditing and financial services for 2022 Review, by consensus motion carried.
13. Benediction
14. Adjournment

*“Let us consider how to stir up one another to love and good works, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the day drawing near”. ~ Hebrews 10:24-25*

## MEET THE TEAM

<p style="text-align: center;"><b>Church Staff</b></p> <p style="text-align: center;">Minister ~ Rev. Michelle Armstrong          Organist ~ Dr. Sharon Pond          Administrator/Bookkeeper ~ Meghan Roebuck          Custodian ~ Rusty Blakely</p>	<p style="text-align: center;"><b>Board &amp; Committee Chairs</b></p> <p style="text-align: center;">Congregational Board ~ Donna Chauvin          &amp; Debbie Allison          Worship Committee ~ Roger Miller          Property Committee ~ Patty Trail          Music Ministry ~ Sharon Pond          Christian Education ~ Erin Hayes          Outreach ~ Lois Walker          Ministry &amp; Personnel ~ Ann Krause          Trustees ~ Andrew Steeves          Heritage &amp; Resources ~ Ron Naugler          UCW ~ Donna Chauvin</p>
--	---

# TREASURER'S REPORT

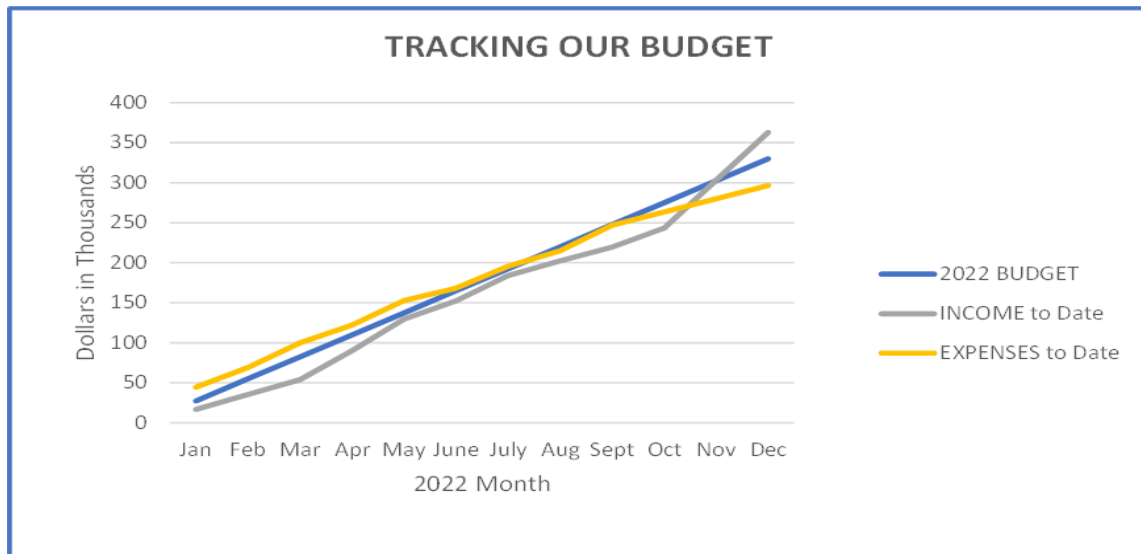
2022 began with Ron Naugler as Treasurer. After many years of devoted service, he stepped down and I was elected at the second part of the congregational meeting on March 27, 2022.

A new organizational structure was introduced at this meeting, and the congregation elected Mel McGuigan to work with me on a Finance Committee. Subsequently, Cathy Davis was appointed to the Committee. Together, we worked with our Church Administrator, Meghan Roebuck, and Rev Michelle Armstrong, to oversee all the financial reporting.

Each month we reviewed the statements from the month before and received clarity on any questions we had before they were presented to the Board for adoption. Additionally, the Finance Committee clarified the Housing revenues and expenses, and the payments on a mortgage taken out for renovation work on the sanctuary. We tracked the progress of our 2022 budget and developed a new narrative style budget for 2023.

Thanks to you for making 2022 a financially successful year!

As the chart below indicates, income exceeded our budgeted expectations and expenses have been kept well in line so that we could finish the year with a surplus. These figures are unofficial, but the year-end official financial review from our auditors will confirm the amount.

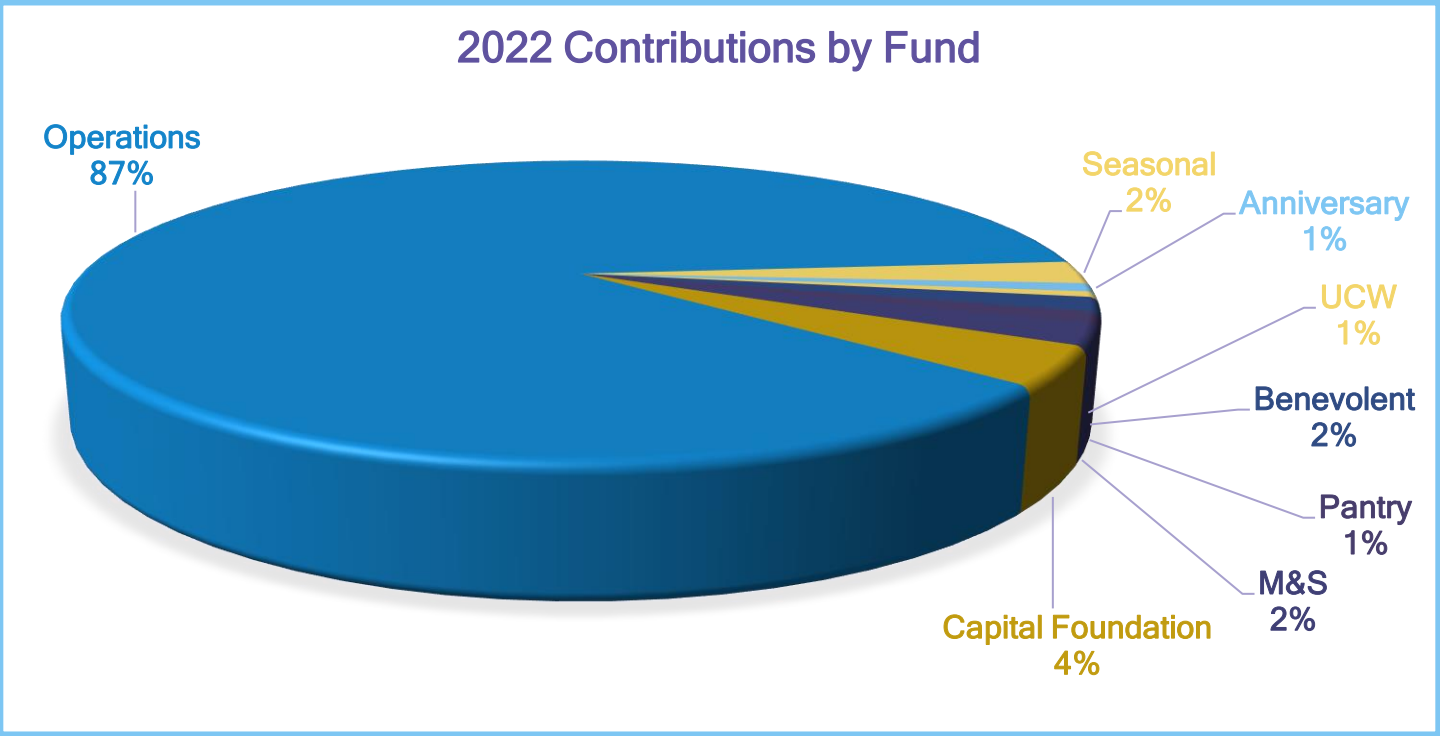
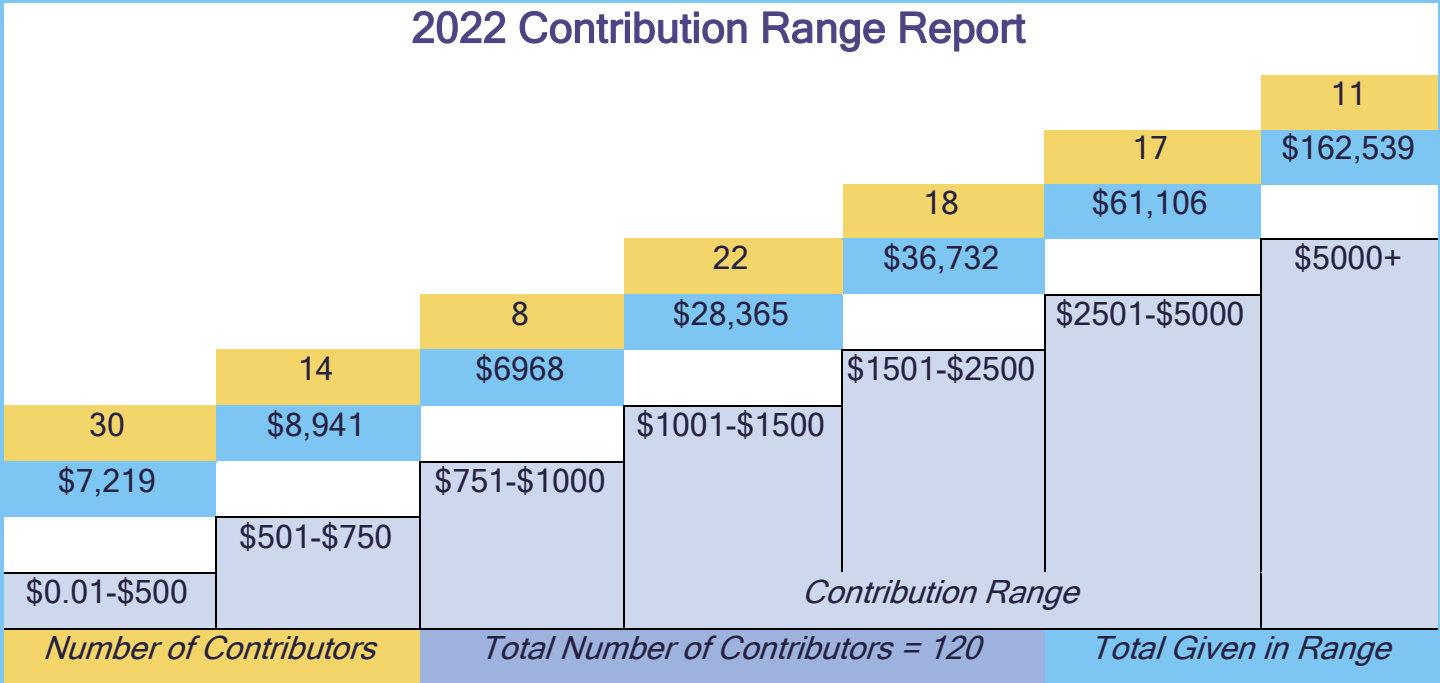


I wish to extend my sincere gratitude to Mel, Cathy, Meghan, and Rev. Michelle for their assistance throughout the year. I believe the Committee structure is a beneficial one for the Treasurer and the church.

Respectfully submitted,

 Alanna Palmer, Treasurer

# A PICTURE OF OUR CONTRIBUTIONS



# CONGREGATIONAL BOARD REPORT

*“Each of you should use whatever gift you have received to serve others, as faithful stewards of God’s grace and its various forms. ~ Peter 1:4-10*

It was a steady year at St. Paul’s. Covid is still regulating us, but we’re making progress. Although we’re still masking while face-to-face, restrictions are being loosened and we’re gradually seeing more faces in the sanctuary for Sunday services - and some ‘actual’ faces while seated!

The UCW continues to take-on the Covid battle to find ways to provide their services and engage our people and were able to host a very successful Christmas Bazaar and bake sale. Forward is good.

Our church celebrated its 190<sup>th</sup> anniversary with the planting of our very own tree in the Botanic Garden, where it will be cared for and will prosper. We enjoyed a special service which was hosted by Mike Bravener and the Anniversary Committee, lots of historical photos of our church, and there was cake!

The Downtown United project is in full swing, working to identify methods for our two churches to work together to provide services in our community.

One of the Trustees’ major projects has been looking into working with United Church Property Resource Corporation (UPRC) and Kindred Works in using some of our property for the development of affordable and market value housing. Obviously, this would be an extensive undertaking requiring a lot of realistic introspection about our legacy.

Another project the Trustees and Property have in the works is a very significant roof repair on our sanctuary.

We are also in need of internal roof-repair... we need you to consider being committee members. The Board is short of 3 members, and we don’t even have a Nominating Committee to make nominations! Please reach out to Rev. Michelle or Meghan or Anyone if you are willing to help.

Thank You! The Board of St. Paul’s would like to sincerely thank staff, volunteers and everyone for your continued support and generosity. We are not St. Paul’s without YOU!

Thank you.

Donna Chauvin and Debbie Allison - Co-Chairs

---

# COMMITTEE REPORTS

## St. Paul's Trustees

**Introduction.** The Trustees at St. Paul's are responsible for managing the financial and physical assets of the Church acting on behalf of the congregation for the owner, the United Church of Canada. (UCC). The financial assets include several Trust Funds and other accounts. The physical assets include the sanctuary, hall and, jointly with the Provincial Government, two social housing properties.

**Vision.** In their deliberations the Trustees are guided by a vision which the Trustees call St. Paul's 250. In this vision our sanctuary and hall are in excellent repair and in regular use for worship, concerts, plays, lectures and other community activities when the church celebrates its 250<sup>th</sup> anniversary in 2082. To fulfill this Vision, those physical assets are supported with a solid financial footing coming from investment income and revenue streams.

**Members and Structure.** The Trustees who served in 2022 were Frank Goddard, Mary Jacobs, Carole Peacock, Lois Walker, Bill Paterson, Alanna Palmer, Mel McGuigan, Andrew Steeves and Rev. Michelle Armstrong. Mel was appointed at the Annual Congregational Meeting in February 2022. Andrew presided Trustee Meetings as Acting Chair with Alanna keeping Minutes.

New to the Trustees in 2022 was the Investment Sub-Committee. Created in 2021 at the request of the St. Paul's Board, the Sub-Committee took on responsibility for the management of the church's financial investments (funds, trust accounts). Alanna Palmer was Chair of the Sub-Committee. Bill Paterson and Andrew Steeves were the other members.

**Meetings.** During 2022, the Trustees' activities were somewhat curtailed by restriction arising from the COVID 19 pandemic but continued to meet regularly:

- Meetings of Trustees
  - February 02
  - February 09
  - February 23
  - April 19
  - June 12
  - June 28
  - August 17
  - September 08
  - September 27
  - November 03
- Meetings of the Investment Sub-Committee:
  - January 17
  - plus numerous email communications

---

For several of the Trustees Meetings, members of the Board and Property committee were invited as the discussions involved matters of joint responsibility as described below (examples include Building Condition Report, property repairs, working with UPRC and Kindred Works)

- Joint Trustees with Property Committee:
  - February 2 (regarding Building Condition Study)
  - November 3

Minutes of the Trustees meetings have been submitted to the Church Office.

**Summary of Trustees Actions and Discussions.** During 2022 six main topics dominated Trustees deliberations and actions.

1. *Negative effects of COVID-19 restrictions upon church attendance, offerings and participation.*
2. *Simplifying financial reporting.* As noted by our Auditor in the 2019, 2020 and 2021 financial reports, St. Paul's finances are complicated and quite confusing to non-accountants. During the year the Trustees worked with the Board, our Treasurer, office staff and our auditor to simplify the accounts for easier understanding and great transparency. Progress was made (status of mortgages clarified with respect to social housing, review of Trust accounts)
3. *Expanding Trustees' responsibilities to include investment management.* The Trustees' new Investment Subcommittee, chaired by Alanna Palmer with Bill Paterson and Andrew Steeves as members worked with representatives of BMO Nesbitt-Burns to simplify accounts, set investment milestones and improve reporting.

In addition, the Subcommittee staff assisted in awarding five St. Paul's Scholarships and Awards which were funded by dedicated Trusts. These awards are described in Appendix A.

4. *Maintaining the St. Paul's Sanctuary and Hall in good condition.* During 2022 the Trustees and Property Committee continued their efforts to keep the church's buildings in good condition. A significant concern was the sanctuary roof which required emergency repairs to stop leakage and secure several sheets of copper roofing. Another area of concern was the bell tower where water infiltration and the presence of bats required attention.

As Trustees of heritage structures, we face further major expenditures over the medium and long term. For example, the repair and rehabilitation of the York Street façade of the Sanctuary has been estimated at well over \$500,000. This work will likely be required within the next 20 years.

Wanting to stay ahead of the repairs and apply some order/plan to the maintenance issue the Trustees and Property Committee commissioned a Building Condition Report hiring Shoalts Consultants. This report was intended to assist Trustees and Property Committee members to prepare and plan future repairs and renovations to the Sanctuary. The report was submitted late in 2022.

5. *Ensuring the future of St. Paul's physical and financial assets.* St. Paul's is running out of money. Donations to the church have diminished in recent years. Meanwhile, over the last 15 - 20 years, the congregation has spent several hundred thousand dollars repairing and renewing the



---

Sanctuary, Hall and rental houses. Initially much of the required money came from regular donations as well as dedicated fund-raising campaigns. However there has not been a fund-raising campaign in many years as the congregation has relied on investment income and asset sales to pay for projects. With the latest round of roof and bell tower repairs the investment account has fallen below \$210, 000. Trustees have investigated options to build and replenish a pool of funds which would generate revenue streams for repairs and maintenance. These efforts did not receive support from Region. Thus, the Trustees moved on. In their search for a solution to our needs Trustees have agreed to work with UPRC (Kindred Works). Both entities are part of the United Church of Canada (UCC). (both entities are described in the Appendix B at the end of this report).

During the year the St. Paul's Trustees and Board have met together and with representatives of UPRC and Kindred Works. We have signed a draft Letter of Intent (LOI) with UPRC/Kindred Works and have hired a lawyer experienced with the process for her guidance (Veronica Ford). However, the process has been slow and Trustees are hoping for speedier progress this year.

Once the final LOI is signed, Kindred Works will work with a committee from St. Paul's on a development plan. Upon receipt of that plan, the congregation will make the final decision on going forward.

One action which Trustees think could accelerate our joint effort is the recent completion of the Building Condition Report. It should prove to be a valuable resource for the Joint Kindred Works/St. Paul's team as they explore options for the future use of the church's real estate.

6. *Maintaining our social housing (with our Provincial Government partners).* At present our church's Sanctuary, Hall and social housing units are well run and maintained. The Trustees congratulate the Church Board and staff on their stewardship of St. Paul's. We offer special thanks to members - current and past - of our Property Committee for exceptional contributions. However, these buildings are also in need of repairs and upgrades.

In Summary To achieve our Vision, Trustees are convinced that St. Paul's needs to create a financial plan for the future. One option is a dedicated reserve/sinking fund of several hundred thousand dollars to pay for repairs and renovations. It is to this end that the Trustees over the last several years have investigated the creation of a legal entity (the 'St. Paul's Foundation') to serve as a means for raising, growing and administrating the segregated funds. This option was not approved. A second option is to create a stream of revenues sufficient to meet repair and maintenance needs. It is this option which we are currently investigating with UPRC/Kindred Works.

As the year 2022 ends and we enter 2023 we continue our quest and mandate to put St. Paul's physical assets on a strong fiscal foundation.

- Andrew Steeves, Acting Chair

- Alanna Palmer, Secretary, Chair of Investment Subcommittee

---

## APPENDIX A - St. Paul's Scholarships and Awards for 2022

Earlier this year information and application guidelines for the Wark/St. Paul's Scholarships for post-secondary education and the St. Paul's Theological Bursaries were reviewed/ revised and approved by Trustees.

**Wark/St. Paul's Scholarships** - Brad Green, representing the Christian Education Committee, and Carole Peacock on behalf of Trustees reviewed four applications for the Wark/St. Paul's Scholarships and forwarded recommendations to the Board for approval. Scholarships were subsequently awarded to Erin Hayes (Wark Scholarship); Hannah Simpson, Kirsten Simpson and Rebecca Simpson, each receiving a St. Paul's Scholarship.

**St. Paul's Theological Bursaries** - St. Paul's Theological Bursaries are available to candidates enrolled in formal studies leading to ordained ministry or for training and development in relevant areas such as worship, leadership, pastoral care, etc. Requests for Theological Bursaries are to be reviewed by a Trustee and a member of the Ministerial staff. Again, the Board has final approval.

One application was received in 2022. It was reviewed and discussed by Rev. Michelle Armstrong, representing St. Paul's clergy, and Carole Peacock on behalf of St. Paul's Trustees. Their recommendation to the Board that a bursary be awarded to Chris Walker, now in his fourth year of a five-year Master of Divinity program at the Atlantic School of Theology, was approved.

*Details on eligibility and application guidelines for St. Paul's scholarships and bursaries are available at <http://www.stpaulsunited.ca> under "Resources".*

## APPENDIX B - Description of UPRC and Kindred Works

"The UPRC United Property Resource Corporation (UPRC) is a corporation created by The United Church of Canada to bring professional real estate expertise to communities of faith (congregations) to provide them with all of the information needed to make faithful decisions about their real estate.

From the UPRC webpage: "Churches can access the services of UPRC at any stage in their property deliberations. Our team will guide and advise as you assess options and make decisions on how to best use your real estate assets to renew your mission and sustain a lasting legacy in your neighbourhood. We offer a range of services as a one-time consultation, a full package, and everything in between."

Kindred Spirits "acts as the development and asset manager for United Property Resource Corporation (UPRC)". It takes the UPRC vision one step farther, however, by leveraging the expertise from UPRC and collaborating with a wide range of other organizations, experts, investors, and individuals - from the Canada Mortgage and Housing Corporation (CMHC) to architectural firms, sustainability leaders to community and culture creators, with the view that each adds a unique perspective on solving the housing crisis."

“Key objectives for Kindred Spirits projects:

- “Combining market-rate and below-market-rate rental housing, the profits of which create a solid financial footing.
- “Acting as a steward for the spaces it builds - creating and taking care of them for the people who live and gather in these places for generations to come.
- “Collaborating with neighbourhood stakeholders to ensure that gathering spaces are part of the developments to provide services for both existing and new neighbours and partners.
- “Aiming to spend at least 80 per cent of its project costs with local labour and businesses and 10 percent of its labour hours with equity seeking groups.
- “By 2030, to produce 80 per cent less carbon in construction than today’s industry standard.

Over the next months, St. Paul’s Trustees will be exploring options with our Board and the UPRC/Kindred Spirits. However, rest assured, we are just at the beginning stages of engagement: nothing is a “done deal” or committed to. We are exploring all options for a redevelopment of our property and ALL options are on the table. Nothing has been decided. Kindred Works, a development arm of the United Church, is carefully assessing our property, and seeing what revenue can be generated.

The Trustee’s goal would remain to create a real estate structure which would:

- support the social goals of the St. Paul’s congregation and
- generate an income stream for maintaining and sustaining the existing infrastructure.



## Property Committee

The Property Committee's mandate is to maintain, upgrade and protect the Church's physical plant and assets: Examples are Property maintenance; Property upgrades; Boiler and ground repairs; Security; Organ. We are finding that this amount of work is overwhelming as our church properties age and several of our younger members work full time, so their lives are full.

Members of our Property Committee are Greg Morton, Kyle Mathers; Walter Bidlake; Derrick Grant; Brad Webb and Ron Yateman.

We are an active hands-on Committee with several very skilled members whose input saves the Church significant expenses by completing work and projects in house. In 2022, we were fortunate to remain under budget despite several large expenditures with leaks, ongoing sanctuary roofing issues in the church building as well as the rentals.

After having a copper roofing specialist to examine the copper roof on our sanctuary as well as the exterior stone envelope of our building. We have reached out to the Trustees for funds to do an extensive repair rather than replacement of the roof (which would cost over \$1,000,000.00).

We have also replaced several of our Custodian's tools with a new vacuum, lawnmower and whipper snipper which were paid for and/or donated by our church family. The custodian from Grace Memorial, met with Rusty Blakely to advise re custodial equipment and supplies which would make his work easier.

We are finding that calls re the rentals are exceeding those of the church building. This creates pressure on our volunteers, 3 of whom have full time jobs and Ron has not been home since the summer. We would be happy to have new members for our Property Committee.

Property Chair, Patty Trail

## Music Ministry

We had a wonderful year with the choir as things start getting back to normal after Covid.

We hosted our first recital with the Candlelight Classix series and had great attendance. We look forward to more recitals in the near future. I am grateful for the support given to me by the loyal choir members and the whole of St. Paul's and thank you for your beautiful music.

Dr. Sharon Pond

Organist & Choir Director



---

## Ministry & Personnel

Your M&P Committee continued to carry out several significant responsibilities, activities and decisions during the past year. Members of this committee include Lois Walker, Blaine Irving and Chair Ann Krause.

The M&P Committee has three distinct roles: (1) the consultative and support role, (2) the healthy relationships role and (3) the supervisory role. These roles are helpful lenses through which to see the best practices, which can be used to fulfill the M&P Committee's responsibilities.

Members of M&P check in regularly with ministry personnel, lay employees and the community of faith on matters concerning their welfare and interests.

*"So then, whenever we have as opportunity, let us work for the good of all and especially for those of the family of faith". ~ Galatians 6:10*

The apostle Paul invited the church in Galatia to be encouraging. The M&P Committee can also listen to the wisdom from Paul. In placing a priority on nurturing and maintaining healthy relationships, the committee can be focused on working for the good of all.

The M&P Committee meets regularly and interfaces with staff on a regular basis. Also, the committee is responsible to review compensation levels. Communication with M&P committees in other churches can also assist us in our decision-making processes.

From time to time, a conflict will arise in relationships within a congregation. Conflict is a normal part of the life of a community. The M&P Committee supports healthy responses to issues, concerns and conflict resolution or, if necessary, mediation.

St. Paul's United Church is blessed to have a staffing team that is dedicated to working hard and helping St. Paul's achieve its goals and outcomes.

As we begin the year 2023, the M&P Committee plans to meet with each staff member to discuss goals for the new year. We will be looking for:

SMART GOALS (S FOR SPECIFIC, M FOR MEASURABLE, A FOR ACHIEVABLE, R FOR REALISTIC, T FOR TIMELY)

Sincere thanks to my committee members (Lois and Blaine) for their work and support.

Respectfully submitted,

Ann Krause, Chair of M&P



## Worship

### *“A Joyful Noise unto The Lord”*

There has been much discussion this year concerning the endemic this year and how it affects the operation of our Church and Congregation. All members are encouraged to warmly greet newcomers and make them feel welcome. The Committee always welcomes suggestions from our Congregation on how to grow as we move forward.

In response to feedback on how scripture comes more alive when read aloud, we continued our new practice of dramatic readings of scripture. A big thanks to all of our scripture readers who took on the various roles throughout the year.

Perhaps the most exciting “upgrades” to report are our new Communion Cups!! From the appreciative feedback we heard from you, they were most welcome. The Easter Services were planned and by all accounts went well (shhh-not mentioning tech glitches). In May, Pentecost Sunday was planned by the United Church Women, and we made “A Joyful Array Before the Lord”! while celebrating 100 years of UCW.

The Downtown United Summer Schedule was prepared and made available to the congregations involved. Thanks to the St. Andrew’s Presbyterian and Wilmot United Churches, we were able to produce a much louder “Joyful Noise unto The Lord”.

Advent was discussed in length and a theme was chosen for the Services: “For Such A Time as This” and OH, what a time we are living in! Hymns were chosen for the Services, keeping in mind what the Congregation would enjoy singing and hearing. For Christmas Eve we had two services, a 3pm family focused service and a 7pm traditional candlelight service. Following the 7pm service, communion was offered to those who wished to stay. We served about half a dozen people.

It would be remiss if we didn’t express our gratitude to Wilmot United, our Sister Church, for providing shared services with us during Holy Week, Easter Sunrise Service and the Sunday after Christmas and this year, a New Year’s Eve Service.

Welcome a VERY BLESSED 2023!!





### Celebrating 190 Years of Faith

In 2022 the congregation of St. Paul's marked the church's 190<sup>th</sup> anniversary. The significance of this milestone was acknowledged throughout the year by updating our mission statement in the Sunday bulletins:

*190 Years of Glorifying God through Worship, Proclaiming the Gospel of Christ and Serving others in Christ's name.*

A small anniversary committee (Ron Naugler, Debbie Allison, Donna Chauvin and Carole Peacock) and other members of the congregation contributed to the success of the celebration in many ways including:

- Promoting the anniversary as a year-long event leading to Anniversary Sunday on November 6<sup>th</sup>
- Creating a timeline covering 190 years and posted in the Hall

where members could write in important dates and milestones.

- *One Toonie at a Time* campaign encouraging members to remember the church over the summer and save their toonies for the Anniversary Fund. \$1076 was raised.
- Creating a new antependium for the pulpit declaring 190 Years of Faith.
- *Moment for St. Paul's* - On three Sundays leading up to Anniversary Sunday members of the congregation gave short presentations on the history of St. Paul's, memories of an outstanding youth group in the 1980's, and paid tribute to long-time organist Dr. Janis Kalnins.
- Lighting of an Anniversary Candle followed each presentation.
- A special invitation for Anniversary Sunday was designed and mailed to church members and former members. There was also an ad in the *Daily Gleaner*. The event saw the largest Sunday gathering since pre-COVID. Anniversary givings totaled \$7025.05.
- We welcomed Rev. Mike Bravener as our guest speaker. Organist Sharon Pond and former organist Alexis Ervin provided special music.
- A reception, with cake, and a display of historic photos of the original and current churches, curated and donated by the Provincial Archives, followed the service.
- On December 4<sup>th</sup>, members of the congregation went to the Fredericton Botanic Garden for the blessing of a small (190 cm) Eastern Pine Tree purchased to mark the 190<sup>th</sup> anniversary.

Ron Naugler

Chair, Anniversary Committee



## Heritage & Resources

The Heritage and Resources Committee is one member of St Paul's church organizational structure!

*"As each has received a gift, use it to serve one another, as good stewards of God's varied grace".  
~ 1 Peter 4:19"*

The duties of St. Paul's Stewardship Committee include:

- Educating the congregation on the mission of the St. Paul's United Church
- Educating the congregation of the funds needed for this mission and how they will be used
- Encouraging commitment and participation from the congregation in this mission

These duties have been performed in coordination with Rev Michelle and members of the finance committee.

The 190<sup>th</sup> celebrations were part of these duties!

A report of the committee was given at the annual meeting and a congregation meeting on June 12<sup>th</sup>.

Another report of the committee will be given at our next congregation meeting.

At our committee meeting on September 15<sup>th</sup>, we discussed many items including:

- St. Paul's Mission
- The 5-year Financial Sustainability Plan (this plan was revised at the meeting and will be completely updated in March)
- Congregation growth
- Downtown United project

The committee requires a new chairperson and committee members in 2023! Please contact Rev. Michelle or any congregation board member to offer your name for this very important committee!

Ron Naugler,  
Chairperson



## Christian Education

Christian Education committee met periodically throughout 2022 as each season brought various flurries of activities. Some of the highlights of the year were having small yet successful programs for Sunday school and youth group, weekly bible study, hosting coffee hour and setting budget for the committee in 2023.

### Youth Initiatives:

- Sunday School during church services all year long (including the summer months)
  - Mix of curriculums used (Whole People of God as well as activities based on the lectionary schedule)
  - Leaders included Erin Hayes and Donna Chauvin
- Downtown United Youth group on Sunday nights (partnered with Wilmot United Church)
- Messy Church hosted by Wilmot United Church in the Spring/Summer

### Adult Initiatives:

- Bible Study on Wednesday mornings
  - Hosted by Rev. Michelle Armstrong
- Educational Scholarships & Bursaries
  - Awarded funds to successful applicants from the St. Paul's Theological Bursary and Wark / St. Paul's Scholarship
- Campus Ministry at UNB where St. Paul's was represented on the Board by Rev. Michelle, who served as Chair, and Brad Green. Meetings of the Board were hosted by St. Paul's.
- Pamphlet inserts in the bulletins to reflect on the Bible passages for the following Sunday's service.



Chair of Christian Education  
Erin Hayes

## Community Outreach

### The Pantry

*Mission Statement: To assist needy families in our community by providing food and household items to augment services they get elsewhere.*

In 2011 Cathy Simpson, the office manager and Marsh Clarke, custodian at the time, approached our minister Peter Short, and suggested to him a plan for helping needy mothers and children in our community. Peter thought it was an excellent idea, so he announced the plan to the congregation. He asked them for food or monetary donations. There was great support.

Later in 2011 a group was formed consisting of Janis Violette, chair, Sheila Baird, Maude McNamera, Marsha Clarke, and with advice from Peter Short. Several members of the congregation volunteers to work in the Pantry. Ivy Bujold was one of the first volunteers. In 2012 Janis asked Lois Walker to be chair of the Pantry which she accepted and remains chair today.

With so many needy people asking for help it was decided to open it up to everyone in need.



The Pantry is open Wednesday mornings from 9:00 to 11:00. Clients can visit the Pantry once a month. One stipulation is that we don't take people who are working unless it is a part-time job. They are allowed financial assistance, and several are on OAS.

The Pantry is located in a room off the gym in the basement, having moved from the vacant classroom upstairs. Clients come in the York Street door and on downstairs after being checked by a volunteer to make sure they are feeling well, have on a mask and given a squirt of hand sanitizer.

Our clients are all very thankful and show their gratitude for what we provide for them.

As of November 18<sup>th</sup>. The Pantry is serving 122 clients. This number is made up of 25 single women, 48 single men, 8 couples, 18 families, 17 single parents and included in this number are 81 children. It also includes a few homeless people.

### Brown Bag Lunch Program

The Brown Bag program was also started in 2011 and was done by Maude McNamera. She prepared bags consisting of a can of protein, a juice box, a granola bar, a pudding cup or fruit cup and a fork and spoon with a napkin. Maude continued doing the Brown Bag until the end of 2021, at which time it was

taken over by Lois Walker. These bags are handed out to hungry street people as well as other needy people through the office. Meghan hands out as many as 10 bags some mornings.

Over the course of 2022, more than 107 individuals received Brown Bag Lunches with a total of 849 bag lunches distributed.

We are thankful for all the donations to both the Pantry and Brown Bag. Groceries are left in the green box in the narthex on Sundays or in the office during the week. Several people donate gift certificates as well. With these we purchase other needed items.

We have had offers from women outside St. Paul’s wanting to help in the Pantry. A donor to the Brown Bag is a lady who attends St. Dunston’s church.

All the volunteers in the Pantry are so happy to be able to serve our clients.

We offer our sincere thanks for all the contributions to the Pantry and Brown Bag. This is one outreach program presently at St. Paul’s.

Lois Walker Gillin  
Chair, The Pantry

## Brown Bag Lunch Program

### 2022 Program Statistics

107+ Individuals Served through the Year

Month	Number of Bags Disbursed	Running Total YTD
January	43	43
February	35	78
March	60	138
April	58	196
May	67	263
June	81	344
July	59	403
August	105	508
September	84	592
October	97	689
November	100	789
December	60	849
<b>TOTAL</b>	<b>849</b>	

## United Church Women (UCW)

2022 seemed to pass by so quickly. The UCW did accomplish a few projects, even though Covid-19 was still amongst us. Our number of members is holding steady, about 20 ladies, the regulars and those that answer the call when the demand is there. I would like to thank them all, so very much, for fulfilling our UCW Purpose in thought, word, and deed.

We only had two regular meetings, March and October, but there were lots of emails, telephone calls, and chats in the kitchen.

On behalf of the Women's Interchurch Council, St. Paul's hosted a World Day of Prayer Service on March 13th led by Ann Raper. This year's program was prepared by the women of England, Wales, and Northern Ireland. The theme was "I know the Plans I Have for You".

In June, it was the 60th Anniversary of UCW. We led the Service on June 5th, Pentecost Sunday, waving our bright red, orange and yellow streamers. The beautiful Dove Mobile, crafted by Patty Trail and Ralph Simpson, was revealed that day, swaying in the breeze.

We had not catered a reception for a long while. But for the Stickles family in July, we said it was time. So, with a few new restrictions in place, we carried on. We also had the reception for Lee Flieger in September.

In October we made two batches of mincemeat and sold small and large pies. Also, some apple pies. Our largest project of the year was the Christmas Bazaar on Saturday, November 19th. There was baking, crafts, books and puzzles, and New to You Christmas Ornaments. The ladies did some Christmas visitations to seniors and shut-ins, leaving a Christmas card and small gift bag.

At the end of the year, we made financial donations to St. Paul's (\$4000), Red Cross (\$150), and Salvation Army (\$150) for local projects.



St. Paul's United Church Women (UCW)  
2022 Financial Report

Receipts

Envelope Donations & Dues	\$605.00
Bazaar	\$2,656.80
Mincemeat	\$540.00
Catering	\$450.00
Total	\$4,251.80

Disbursements

Programs	\$111.90
Kitchen	\$236.23
Catering	\$293.87
Cards & Stamps	\$10.30
Donations & Gifts	\$4,400.00
Total	\$5,052.30

Disbursements in excess of receipts	<i>(\$800.50)</i>
-------------------------------------	-------------------

Bank Balance January 1, 2022	\$3,088.61
Disbursements in excess of receipts	(\$800.50)
Fund Balance December 31, 2022	\$2,288.11



Once again, it has been a privilege and honor to serve as UCW  
President

Donna D Chauvin

---

## FSLDW Regional Council

### Financial & Mission & Service Committees

This committee consists of 8 members including Rev Faith March-MacCuish executive member of Council and myself! Committee members are from PEI and NB.

Most of the business involves financial items pertaining to support grants, investments and banking items, budgets and financial statements.

Mission support grants - we received 20 applications in 2022 for mission support. We have a budget for total approval of all requests. It is then our responsibility to review the applications and approve a total dollar amount up to the budget!

Investments - it is our responsibility to update the investment policies of the Council and ensure we comply with the policy when making purchases, renewals or cashing investments.

Budget and financial statements - it is our responsibility to approve or suggest changes to the annual budget, review financial statements prepared during the year and at year end and request information pertaining to our questions, approve the appointment of a suggested auditor.

These are the major duties and responsibilities of this committee. It is a great experience to be affiliated with this dedicated group of committee members from PEI and NB!

If you are interested in being a committee member, please contact Rev. Michelle or myself!

Ron Naugler  
Committee Member.





## 3<sup>rd</sup> & 7<sup>th</sup> Fredericton Beavers, Cubs, Scouts and Venturers

The 7th Fredericton Scouting Group, sponsored by St. Paul's United Church, has had a good year, despite the challenges of Scouting in a pandemic. The group comprises a Beaver Colony (for youth aged 5 to 7; approximately 15 youth), a Cub Pack (ages 8 to 10; approximately 21 youth) and a Scout Troop (ages 11 to 14; approximately 14 youth). We run all sections in collaboration with the 3<sup>rd</sup> Fredericton Scout Group, which is sponsored by Christ Church Parish Church, and this continues to be a great success, providing us with additional Scouter support and youth participants, but with individuals still holding affiliation to their own Groups. Additionally, this past September, we were in a position to revive our Venturer Company (ages 14-18) for the first time in several years. This section is a joint Company, with youth from 3<sup>rd</sup> and 7<sup>th</sup> Fredericton joined by those from 1<sup>st</sup> St. Margaret's Scouting Group, to form a larger unit with approximately 12 youth in total.

All sections have made good use of Fredericton's outdoor recreation facilities, including Odell Park, Killarney Lake, Botanical Gardens, Currie Mountain, Kings Landing. We had several All-Section events across the year including two camps, Remembrance Day parade, community service events and a caroling night, held in the downtown area on the last night of Scouting for the year, which had been put on hold under Covid rules.

Individual sections also had very full schedules, with activities including sledding, swimming, hiking, archery, Clay Café, Rifle practice (Scouts only), games nights. The Scouts (aged 11-14) have had several weekend camps at Yoho, in addition to a three day hike at Kouchibouguac National Park. Three of our Scout Troop also received the Chief Scout award - the highest award attainable for that Section, before advancing to the Venturer Company. Two of these youth have now started to volunteer with the Cub pack and are giving back to the community.

Respectfully submitted on behalf of 3<sup>rd</sup> and 7<sup>th</sup> Fredericton,  
Catherine O'Connell-Cooper  
Group Commissioner, 3<sup>rd</sup> and 7<sup>th</sup> Fredericton,  
January 2023



**It starts with Scouts.**

**Tout commence  
avec les Scouts.**